



April 6, 2011

MEMORANDUM

TO: Dave Roederer, Director
Department of Management

Michael E. Marshall
Secretary of the Senate

Charlie Smithson
Chief Clerk of the House

Glen Dickinson, Director
Legislative Services Agency

FR: Mark Johnson, Deputy Director
Department of Administrative Services

RE: FY10 DAS Internal Service Funds Report

Attached please find the DAS Internal Service Funds Report as required by Iowa Code Section 8A.123, subsection 5. The attached report includes the total receipts and total expenses for FY 2009-2010 for each Internal Service Fund, as well as a description of the use of each fund.

If you have any questions regarding the attached information, please contact me.

cc: Mike Carroll
Joel Lunde
Pat Mullenbach
Julie Sterk
Robert Bailey

**Department of Administrative Services
Internal Service Fund Report
Iowa Code Section 8A.123, subsection 5
FY 2009**

Fund #	Fund Name	Notes	FY10 Receipts	FY10 Expenses	Use of Fund
008	Iowa Management Training System		648,467	643,733	To account for receipts and expenses associated with administering Enterprise Training needs and operational costs associated with meeting those needs.
123	IT Operations Revolving		33,514,618	34,256,460	To account for receipts and expenses associated with administering Enterprise IT needs and operational costs associated with meeting those needs.
658	I3 Fund	(2)	6,598,591	5,540,691	To account for receipts and expenses associated with administering Enterprise I3 needs and operational costs associated with meeting those needs.
659	eDAS Clearing Account		(378)	2,319	To account for receipts and expenses in the eDAS clearing account.
660	Centralized Purchasing Administration	(1)	4,150,218	4,681,316	To account for receipts and expenses associated with the management and administration of state-wide purchasing, including Strategic Sourcing and Flood Relief.
661	Surplus Property		64,192	68,045	To account for the receipts and expenses related to the sale of State Surplus Property, including the return of net resources to the General Fund on a quarterly basis.
662	Vehicle Dispatcher Revolving		8,818,016	8,846,602	To account for the receipts and expenses associated with fleet administration, fuel and maintenance, and State repair facility.
663	Depreciation Revolving		5,954,471	3,156,302	To account for receipts and expenses associated with Enterprise replacement and disposal of vehicles.
664	Motor Pool Revolving		1,630,660	1,932,512	To account for receipts and expenses associated with providing short-term travel needs to state agencies and/or providing long-term leases on vehicles for the Enterprise.
665	Risk Management - Vehicle Dispatch		1,239,997	1,357,694	To account for receipts and expenses associated with Enterprise claims related to vehicle accidents.
670	Mail Services Revolving	(1)	691,044	653,398	To account for receipts and expenses associated with administering Enterprise postage and mailing needs and operational costs associated with meeting those needs.
672	Human Resources Revolving	(1)	5,996,465	6,175,876	To account for receipts and expenses associated with administering Enterprise personnel service needs and operational costs associated with meeting those needs.
674	Facility & Support Revolving	(1)	8,412,562	7,792,772	To account for receipts and expenses associated with administering Enterprise facility maintenance needs and operational costs associated with meeting those needs.
685	Workers' Compensation		25,139,193	2,232,949	To account for receipts and expenses associated with worker's compensation claims.
688	Postage		5,615,954	5,804,651	To account for receipts and expenses associated with Enterprise purchases of postage.

FOOTNOTES:

(1) Funds 0660, 0670, 0672, and 0674 have a repayment of the working capital included in their total expenses, class 407, Intra-State Transfers.

(2) Includes revenue transfer from 0C83 of \$3.7M

Balance Brought Forward amounts that are applicable to these funds were not included.

Source of financial information - I3 report FMR331A 15th month 2010 for agency 005